

AGM MINUTES

Sunnybank Parent Voice

7 September 2018 9:15-09:50am

In Attendance

Angie Hernandez, Mahmoud Fawzy, Marie-Pierre Perreault, Zuzana Jatelova, and Sofia Oliveira; Miss Taylor (HT) and other 4 school staff members. Apologies from Bert Timmermans, Carol Tait, and Irmina Zbarowska. Present 13 parents from the parent forum.

Agenda

AGM

1. Welcome
2. Work of Parent Voice
3. Treasurer's Report
4. Members election

1. 2. AGM Annual General Meeting

Angie, PV Vice-Chair, chaired the meeting and began by welcoming all present parents (18) and school staff (5). It was the first time A PV meeting was held during the day and it has been so far the most attended one. It followed a brief description of PV aims and examples of previous work done by PV members. Emphasis on the last Spring Fair, as an example of cooperation between parents and school as well as with Aberdeen organizations, such as the Play Forum, Fire Brigade and Science Centre. This event set precedents for future opportunities.

3. Treasurer's Report

Summary of Finance Report for 2017/18 school year

- Financial support from A.C.Council = £330
- Halloween Party = £155
- Tivoli community centre/school performance = £700 (received from Sunnybank Community Centre, from ticket sales)
- Ceilidh = £71
- Spring Fair = £248
- Donation = £50 (from Froghall, Powis & Sunnybank Community Council)
- Balance carried forward on 31.05.18 = **£2,531.99**

- School awards = (-) £330
- Cash on hand = (-) £20
- Balance carried forward on 31.08.18 = **£2,181.99**

Saskia Van der Loo will approve the accounts for 2018/19 school year.

4. Election of office bearers

Angie explained the difference between a PV member and a Parent Forum member. Parents with children at Sunnybank School become automatically members of the school's Parent Forum and therefore have a right to participate in the PV meetings and share their views, though, only PV members are allowed to vote when decisions need to be made. Members are expected to attend most meetings and participate in PV activities. To become a member of the Parent Voice, the interested parent has to be appointed at the AGM.

There is also an intermediate option, which is to be a Friend of Sunnybank PV, for those parents who cannot commit to fully participate as member of the PV but still are happy to help occasionally, volunteer at events, be a link between parents in their child's class and the PV, etc.

The PV group meets approximately 2x per term during school year and the next dates are set as follows:

Term 1

- Tuesday, 2 Oct, 6-7.30pm (fundraiser meeting)

Term 2

- [Tuesday, 30 Oct, 4.30-7pm \(Halloween Disco\)](#)
- Friday, 23 Nov, 9.15-10.30am

Term 3

- Tuesday, 5 Feb, 6-7.30pm (fundraiser meeting)
- Tuesday, 5 March, 6-7.30pm

Term 4

- Friday, 19 Apr, 9.15-10.30am
- [Saturday, 11 May, 11am-1pm \(Spring Fair\)](#)
- Tuesday, 4 Jun, 6-7.30pm

Members elected: Angie (second by Marie and Sofia), Sofia (second by Angie and Mahmoud), Marie (second by Sofia and Angie), Zuzana (second by Angie and Marie), Saskia (second by Mahmoud and Marie), Jenny (second by Angie and S), Leslie (second by Zuzana and Marie), Kelly (second by Zuzana and Saskia), Jenny W (second by Saskia and Marie), Carol (second by Angie and Zuzana) and Irmina (second by Mahmoud and Sofia). Total: 11 members.

Closure of meeting

Meeting finished at 09h50 am.